

上海桃浦环卫保洁有限公司
“4·30”一般机械伤害事故防范和整改措施
落实情况评估报告

“4·30”一般机械伤害事故评估工作组

2024年4月

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前言

2023年4月30日14时45分许，上海桃浦环卫保洁有限公司在普陀区真南路金迎路路口南30米西侧发生一起因员工检修扫路车导致的机械伤害事故，造成1人死亡，（以下简称4·30事故）。

根据《中华人民共和国安全生产法》和《生产安全事故报告和调查处理条例》（国务院第493号）及《上海市实施〈生产安全事故报告和调查处理条例〉的若干规定》（沪府规〔2023〕5号）有关规定，区应急局会同区公安分局、区绿容局、区总工会、桃浦镇成立事故调查组，并邀请区检察院派员参加，依法对事故开展全面调查。事故调查组通过现场勘查、询问有关人员、查阅相关资料、调取监控视频和综合分析等方式，查明了事故发生原因，认定了事故性质，提出对事故责任人员和单位的处理建议以及事故防范措施。事故调查报告于2023年7月27日经上海市普陀区人民政府批复同意。

为进一步做好事故防范和整改措施落实情况评估工作，区应急局、区公安分局、区绿容局、区总工会、桃浦镇于2024年3月20日成立了评估工作组，并邀请区人民检察院派员参加，同时委托释熠企业管理咨询（上海）有限公司开展评估技术服务。2024年4月12日，评估工作组赴事故发生单位开展现场检查评估，按照《生产安全事故防范和整改措施落实情况评估办法》（安委办〔2021〕4号）《上海市生产安全事故整改和防范措施落实情况评估办法》（沪安委会〔2024〕5号）等有关规定，采取查阅相关文件资料、座谈问询、现场核查、听取汇报等方式，对事故防范措施及责任追究、行政处罚落实情况逐项进行检查评估，提

出评估意见，形成了《上海桃浦环卫保洁有限公司“4·30”一般机械伤害事故防范和整改措施防范和整改措施落实情况评估报告》。

普陀区事故防范和整改措施落实情况评估工作组

2024年4月

一、基本情况

(一) 评估范围和内容

1. 评估前期准备情况

区应急局、区公安分局、区绿容局、区总工会、桃浦镇成立了评估工作组，并邀请区人民检察院派员参加，同时聘请释熠企业管理咨询(上海)有限公司相关上海市应急管理局专家、高级工程师、安全评价师、注册安全工程师等人员参加。

工作组在分析事故调查报告的基础上，制定评估计划，收集相关法律、法规、规章和标准、规范。

2. 评估单位基本情况

桃环公司注册于上海市普陀区金昌路 1858 号 2 幢一层 2504 室，统一社会信用代码：913101076315795497，法定代表人：蔡诚浩，经营范围：从事城市生活垃圾清扫、收集、运输、处理服务，污水化粪池及管道清坑疏通，房屋清洗保洁，公用厕所管理，道路绿化保洁。

桃环公司持有上海市绿化和市容管理局颁发的《上海市生活垃圾及经营性服务许可证书》。证书编号：沪绿容许第 2016-53 号；行政许可事项名称：对从事城市生活垃圾经营服务的许可；类别及专业：生活垃圾清扫（陆域范围），日常生活垃圾收集、运输（陆域范围）；证书有效期：2022 年 1 月 1 日至 2023 年 6 月 30 日。

死者桃环公司扫路车驾驶员樊彬持有上海市公安局交通警察总队颁发的机动车驾驶证。准驾车型：A2；证号：3101*****016；有效期限：2014 年 8 月 4 日至 2024 年 8 月 4 日。

2023年1月1日，桃环公司与樊彬签订《劳动合同》，合同期限从2023年1月1日起至2023年12月31日止，工作岗位为环卫清洁工。

3.评估范围

事故单位、事故发生地政府及相关部门落实事故整改和防范措施所采取的具体举措、取得的成效情况。事故责任单位和责任人员行政处罚等落实情况；与事故相关的同类企业（单位）汲取事故教训，举一反三开展事故防范和推进整改措施落实情况。以及其他需要评估的事项。

（二）评估程序

1.资料审查。对照事故调查报告及批复，查阅事故单位、事故涉及政府和有关部门提交的会议纪要、财务凭证、人事档案、制度文件、相关文书等资料，对事故整改和防范措施落实情况进行核查。

2.现场核查。采取查阅文件、走访核查等方式，检查核实事故单位的整改和防范措施落实情况，前往事故发生地开展实地检查。对现场彻底改变或生产经营单位及场所已经关停取缔或不存在等情况，并做好相应记录。

3.专业评查。依据事故调查报告、事故相关单位整改和防范措施落实情况自查以及资料审查、现场核查情况，对技术性防范措施是否整改到位出具意见，根据需要形成专项报告。

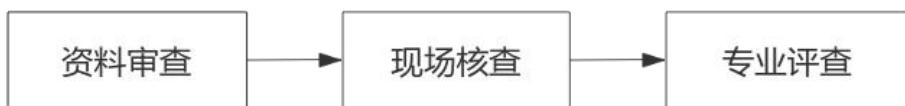


图1 评估工作程序示意图

(三) 评估依据

1. 《中华人民共和国安全生产法》
2. 《生产安全事故报告和调查处理条例》
3. 《上海市安全生产条例》
4. 《国务院安委会办公室关于印发安全生产事故防范和整改措施落实情况评估办法的通知》(安委办〔2021〕4号)
5. 《上海市实施〈生产安全事故报告和调查处理条例〉的若干规定》(沪府规〔2023〕第5号)
6. 《国务院办公厅关于加强安全生产监管执法的通知》(国办发〔2015〕20号)
7. 《上海市生产安全事故整改和防范措施落实情况评估办法》(沪安委会〔2024〕第5号)

二、事故“四不放过”落实情况

(一) 事故情况

1. 事故概况

2023年4月30日14时44分，樊彬驾驶车牌号为沪D99093的扫路车沿真南路自东向西行驶至金迎路路口后向南拐入金迎路，沿右侧第一车道缓行。公安监控录像显示，扫路车处于工作状态，两侧扫把和喷水器开启，箱体后方的箭头警示灯闪烁。樊彬驾驶扫路车沿金迎路向南行驶约30米后，靠右停于机动车道与非机动车道的分隔绿化带的空地内，并在车内操作旋钮使后方箱体升起。樊彬于14时45分手持钳子下车检查车辆情况，先站于车辆左侧对箱体下方的情况进行查看，再从车尾绕至车辆右侧进行检查。

14时46分，樊彬从驾驶室右侧车门上车操作控制面板上的旋钮使箱体落下，落下过程中樊彬位于车辆右侧。在箱体即将落至底部时，樊彬头部被箱体与底盘构件夹住。

15时18分，桃环公司机修工黄志豪驾驶电动自行车沿真南路自东向西行驶至金迎路路口时看到樊彬的扫路车停在路边，即拐入金迎路沿非机动车道骑行至车辆右侧，发现樊彬头部被夹住，且呼喊无回应。黄志豪于15时19分拨打110报警，同时将副发动机关闭。110与120先后来到现场，119随后来到现场破拆箱体外壳。破拆成功后，120于15时40分将樊彬送至南翔医院抢救，随后樊彬经抢救无效被宣告死亡。

2. 事故原因

(1) 直接原因：

桃环公司扫路车驾驶员樊彬违反《中华人民共和国道路交通安全法实施条例》第六十三条第一款第五项规定，在道路上临时停车时未紧靠道路右侧，并且违反桃环公司扫路车操作规程，从车辆右侧上车启动下降旋钮，箱体下降时未与箱体保持安全距离，在危险区域内进行检修作业，头、颈部不慎被夹入箱体与底盘构件之间，致头、颈部损伤并引起创伤性休克死亡，导致事故发生。

（2）间接原因：

桃环公司对从业人员的安全教育与培训不到位，针对性不强，未保证从业人员具备必要的安全生产知识、熟悉有关的安全生产规章制度和安全操作规程、掌握本岗位的安全操作技能；未向从业人员充分告知作业场所和工作岗位存在的危险因素、防范措施以及事故应急措施，是事故发生的间接原因。

（二）事故责任追究情况

1.对事故责任者的责任认定和处理建议

樊彬安全意识淡薄，违反道路交通法律规定，在道路上临时停车时未紧靠道路右侧，并且违反桃环公司扫路车操作规程，从车辆右侧上车启动下降旋钮，箱体下降时未与箱体保持安全距离，在危险区域内进行检修作业，对事故发生负有责任。

鉴于樊彬已在事故中死亡，建议不再追究其责任。

2.对事故责任单位的责任认定和处理建议

桃环公司对从业人员的安全教育与培训不到位，针对性不强，未保证从业人员具备必要的安全生产知识、熟悉有关的安全生产规章制度和

安全操作规程、掌握本岗位的安全操作技能；未向从业人员充分告知作业场所和工作岗位存在的危险因素、防范措施以及事故应急措施，违反了《中华人民共和国安全生产法》第二十八条第一款、第四十四条第一款的规定，对事故发生负有责任。

建议区应急管理部门对桃环公司依法给予行政处罚，并建议区行业主管部门和属地监管部门对桃环公司进行警示约谈，警示约谈情况书面报区应急管理部门备案。

落实情况：普陀区应急管理部门于2023年9月20日下发《行政处罚决定书》（沪普）应急罚[2023]000004号，并决定对丰南公司罚款30万元整，具体详情如下表所示：

表1 整改防范措施落实情况

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| <p style="text-align: center;">行政处罚决定书</p> <p>被处罚单位：上海桃浦环卫保洁有限公司 地址：上海市普陀区金昌路1858号2幢一层2504室 法定代表人（负责人）：蔡诚浩 职务：法定代表人 联系电话：18918078760</p> <p>违法事实及证据：2023年4月30日14时45分许，上海桃浦环卫保洁有限公司在普陀区真南路金迎路口南30米西侧发生一起因员工检修扫路车导致的机械伤害事故，造成该员工1人死亡。经调查认定，上海桃浦环卫保洁有限公司“4·30”一般机械伤害事故是一起因作业人员违反操作规程造成的机械伤害生产安全事故。上海桃浦环卫保洁有限公司对从业人员的安全教育与培训不到位、针对性不强，未保证从业人员具备必要的安全生产知识、熟悉有关的安全生产规章制度和安全操作规程、掌握本岗位的安全操作技能；未向从业人员充分告知作业场所和工作岗位存在的危险因素、防范措施以及事故应急措施，对事故发生负有责任。证据：事故调查报告、调查询问笔录、相关合同文件、营业执照等。</p> <p>以上事实违反了《中华人民共和国安全生产法》第二十八条第一款、第四十四条第一款的规定，依据《中华人民共和国安全生产法》第一百一十四条第一款第一项的规定，决定给予罚款人民币叁拾万元整的行政处罚。</p> <p>处罚款自收到本决定书之日起15日内缴至中国工商银行或中国建设银行，账号：机构代码2101801027，到期不缴每日按罚款数额的3%加处罚款。</p> <p>如果你单位不服本处罚决定，可以依法在60日内向上海市普陀区人民政府申请行政复议，或者在6个月内依法向上海铁路运输法院提起行政诉讼，但本决定不停止执行，法律另有规定的除外。逾期不申请行政复议、不提起行政诉讼又不履行的，本机关将依法申请人民法院强制执行或者依照有关规定强制执行。</p> <p style="text-align: right;">上海市普陀区应急管理局 2023年9月20日</p> | <p style="text-align: center;">上海市普陀区应急管理局安全生产行政处罚 信用信息公示及修复告知书</p> <p>上海桃浦环卫有限公司：</p> <p>你（单位）因发生“4·30”一般机械伤害事故的违法行为，于2023年9月20日被上海市普陀区应急管理局处以行政处罚。</p> <p>根据《上海市行政许可和行政处罚等信用信息公示工作总体方案》（沪府办发〔2016〕15号）等工作要求，本单位将于作出行政处罚决定后7个工作日内将有关行政处罚信息在上海市应急管理局官方网站公示。</p> <p>根据《中华人民共和国政府信息公开条例》（中华人民共和国国务院令第492号）《上海市政府信息公开规定》（上海市人民政府令第32号）等工作要求，经研究，你单位的安全生产行政处罚信息不予公示。</p> <p>根据《失信行为纠正后的信用信息修复管理办法（试行）》（国家发展改革委令第58号）的规定，你（单位）的行政处罚信息最短公示期为一年，最长公示期为三年，可在行政处罚决定作出之日起一年后申请信用修复。信用修复可通过线上、线下两种途径申请，线下受理网点可通过“信用中国”网站查询，线上、“信用上海”网站和随申办APP上注册账号可在“信用中国”并登录搜索企业名称，点击后按照网站指</p> |
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| <p>引进行申请操作。</p> <p>信用修复的条件：(1) 完全履行行政处罚决定规定的义务纠正违法行为；(2) 达到最短公示期限；(3) 公开作出信用承诺，承诺内容包括所提交材料真实有效，并明确愿意承担违反承诺的相应责任。</p> <p>信用修复所需材料：(1) 《失信行为纠正后的信用信息修复业务办理授权委托书》或者《法定代表人身份证明书》；(2) 由行政处罚机关出具《失信行为纠正后的信用信息修复申请表》或者其他可说明相关责任义务已履行完毕的材料，如缴纳罚款的收据、行政处罚机关出具的相关整改证明材料等；(3) 《失信行为纠正后的信用信息修复承诺书》。以上材料模板均可在申请网站流程指引模块下载。</p> <p>修复后续事宜：根据《关于进一步做好本市公共信用信息修复工作的若干意见（试行）》（沪府办规〔2021〕1号），信用修复申请提交完成后，普陀区应急管理局会在2个工作日内审查材料的完整性和规范性，并决定是否受理。不受理的，告知拒绝受理的理由。受理的，在5个工作日内决定是否同意修复。不同意修复的，制作《不予修复决定书》；同意修复的，制作《准予修复决定书》，2个工作日内相关网站会撤下该失信信息。</p> <p>其他提示：企业开展信用修复不收取任何费用，如有中介机构、个人或政府工作人员等，以可以帮助加快修复时间、</p> | <p>帮助提交材料索要钱财，均属于行骗和违法违纪行为，可以通过电话信函、留言等任何方式向相关部门举报。</p> <p>如有疑问，欢迎拨打52564588*5921咨询。</p> <div style="text-align: right; margin-top: 10px;">  <p>上海市普陀区应急管理局 2023年9月20日</p> </div> |
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（三）整改防范措施落实情况

1. 桃浦镇要严格执行属地监管责任，加强对辖区内工贸企业安全生产工作的监督和指导，督促企业不断完善安全生产管理制度，落实安全生产主体责任。要督促企业加强安全生产宣传与培训工作，提高从业人员的安全意识和风险防范能力。

落实情况：2023年10月13日、10月16日桃浦镇对桃环公司进行安全生产工作的监督和指导，开展安全生产会议、落实安全生产工作，进行现场安全检查及安全工作的指导，桃环公司已于2024年4月15日对《上海桃环卫安全管理制度》重新进行修订并下发，要求相关从业人员严格遵守执行并落实，具体详情如下表所示：

表2 整改防范措施落实情况

| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">安全检查（生产、消防、防汛）会议记录表</th> </tr> </thead> <tbody> <tr> <td>会议主题</td> <td>安全检查会议</td> </tr> <tr> <td>会议地点</td> <td>桃浦环卫山丹路会议室</td> </tr> <tr> <td>参会人员</td> <td>章凡、翟世国、蔡诚洁、郁昊天、秦金华</td> </tr> <tr> <td>发言记录:</td> <td> 消防、防汛及日常行车的安全注意事项  </td> </tr> <tr> <td>章凡:</td> <td> 一、安全工作的重要性及其目的： 1. 首先安全工作的积极教育在于保障职工的身心健康、保障个人的人身安全以及所在家庭的幸福；加强安全意识及日常教育，尽量避免事故发生； 2. 其次，保障职工的切身利益：安全是与桃浦环卫每个员工紧密联系的头等大事，我们工作的源动力就是给家人带去幸福与保障，那么工作上的安全就意味着是关系到我们每个人的首要问题，因此希望各位心中要将安全放在首要位置，警钟长鸣，防微杜渐； 二、需要引起重视及落实整改的事项： 1. 做好冬季防寒保暖，防滑防摔； 2. 严格遵守交通法规，杜绝违章行车，违章作业的情况发生； 3. 作业车辆作业时加强对周边环境的观察，确保作业安全； 4. 住宿点严格安全用电，燃气具等正规渠道进行采购并定时检查； 5. 做好住宿点及工作地点内的卫生保洁工作，严禁大量堆放杂物； 翟世国： 安全同样是与保障公司的运行及生产作业的正常开展，保障公司的经济利益不受侵害并减少损失紧密相连的。安全问题不仅仅是个人问题，同样对桃浦环卫日常事务的有序、正常开展息息相关。安全意识提高了，就代表着责任心及防范意识更加巩固，这对桃浦环卫日常工作的顺利进行也是有相当大的帮助，桃 </td> </tr> <tr> <td></td> <td style="text-align: center;">1</td> </tr> </tbody> </table> | 安全检查（生产、消防、防汛）会议记录表 | | 会议主题 | 安全检查会议 | 会议地点 | 桃浦环卫山丹路会议室 | 参会人员 | 章凡、翟世国、蔡诚洁、郁昊天、秦金华 | 发言记录: | 消防、防汛及日常行车的安全注意事项  | 章凡: | 一、安全工作的重要性及其目的： 1. 首先安全工作的积极教育在于保障职工的身心健康、保障个人的人身安全以及所在家庭的幸福；加强安全意识及日常教育，尽量避免事故发生； 2. 其次，保障职工的切身利益：安全是与桃浦环卫每个员工紧密联系的头等大事，我们工作的源动力就是给家人带去幸福与保障，那么工作上的安全就意味着是关系到我们每个人的首要问题，因此希望各位心中要将安全放在首要位置，警钟长鸣，防微杜渐； 二、需要引起重视及落实整改的事项： 1. 做好冬季防寒保暖，防滑防摔； 2. 严格遵守交通法规，杜绝违章行车，违章作业的情况发生； 3. 作业车辆作业时加强对周边环境的观察，确保作业安全； 4. 住宿点严格安全用电，燃气具等正规渠道进行采购并定时检查； 5. 做好住宿点及工作地点内的卫生保洁工作，严禁大量堆放杂物； 翟世国： 安全同样是与保障公司的运行及生产作业的正常开展，保障公司的经济利益不受侵害并减少损失紧密相连的。安全问题不仅仅是个人问题，同样对桃浦环卫日常事务的有序、正常开展息息相关。安全意识提高了，就代表着责任心及防范意识更加巩固，这对桃浦环卫日常工作的顺利进行也是有相当大的帮助，桃 | | 1 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td colspan="2">浦环卫各方面的工作都需要以安全作为前提有条不紊的展开进行。</td> </tr> <tr> <td>蔡诚洁:</td> <td> 目前工作中存在的不安全因素： 1、结合公司车队的情况，在日常工作及作业中发现的安全隐患问题主要包括：个别车辆驾驶员存在开车时接听电话或使用手机、不按相关规定超速行驶、作业时对周边情况疏于观察等情况。以上不规范行为都可能造成安全事故，从而导致对公司利益及形象产生不良影响或自身受到损失，公司将严格按照相关规范进行作业。同时我司也将对员工定期进行安全教育及培训； 2、除此之外，在日常上下班途中及休息过程中我们还需要注意的安全事项包括：上下班驾驶车辆或其他交通工具时应严格遵守交通规则，不闯红灯、不抢道、不逆向行驶；外来员工住宿点及出租房内严禁堆积杂物，安全用电，燃气设备及灶具定时进行检查，确保自身人身及财产安全；冬季来临，应注意防寒保暖，出行时防滑防摔，以最佳的精神面貌投入到每天的工作中； </td> </tr> <tr> <td>郁昊天:</td> <td> 1、各驾驶员及跟车工应把安全放在心上，增强自我保护意识，工作质量到位，不能马虎，清运车应做好清洁工作，扫路车要保持原有工作质量及态度，认真负责谦逊； 2、清运班要做好垃圾“一手清”工作。 </td> </tr> </tbody> </table> | 浦环卫各方面的工作都需要以安全作为前提有条不紊的展开进行。 | | 蔡诚洁: | 目前工作中存在的不安全因素： 1、结合公司车队的情况，在日常工作及作业中发现的安全隐患问题主要包括：个别车辆驾驶员存在开车时接听电话或使用手机、不按相关规定超速行驶、作业时对周边情况疏于观察等情况。以上不规范行为都可能造成安全事故，从而导致对公司利益及形象产生不良影响或自身受到损失，公司将严格按照相关规范进行作业。同时我司也将对员工定期进行安全教育及培训； 2、除此之外，在日常上下班途中及休息过程中我们还需要注意的安全事项包括：上下班驾驶车辆或其他交通工具时应严格遵守交通规则，不闯红灯、不抢道、不逆向行驶；外来员工住宿点及出租房内严禁堆积杂物，安全用电，燃气设备及灶具定时进行检查，确保自身人身及财产安全；冬季来临，应注意防寒保暖，出行时防滑防摔，以最佳的精神面貌投入到每天的工作中； | 郁昊天: | 1、各驾驶员及跟车工应把安全放在心上，增强自我保护意识，工作质量到位，不能马虎，清运车应做好清洁工作，扫路车要保持原有工作质量及态度，认真负责谦逊； 2、清运班要做好垃圾“一手清”工作。 | | | | | | | | |
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| 会议主题 | 安全检查会议 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>2024 年第一版：更新于 2024 年 4 月 15 日</p> <p>第一章 总则</p> <p>第一节 目的</p> <p>为了增强环卫管理力度，提高环卫工人工作质量，使保洁工作制度化规范化，创造宜居宜业的美丽桃浦镇，结合辖区实际情况，特制定本制度。</p> <p>第二节 适用范围</p> <p>本制度适用于公司全体员工。</p>  | <h2>第六章 生产管理制度</h2> <h3>第一节 《环卫作业清扫要求》</h3> <ol style="list-style-type: none"> 1、清扫职工必须着装上岗； 2、清扫职工必须遵守环卫部门的各项规章制度； 3、清扫保洁职工必须服从环卫部门制定的清扫办法； 4、清扫保洁职工按环卫部门的规定时间，负责其路段内的各门店产生的、袋装垃圾的收集； 5、清扫保洁职工其路段内果皮箱的垃圾清掏，定期擦拭保持果皮箱外观的干净整洁； 6、清扫保洁职工负责其路段路面、便道、中转箱周围、绿化隔离带内垃圾的清扫、保洁、垃圾收集及清运保洁； 7、清扫职工负责雨后积水的清理和雪后路段及便道积雪的清扫清运（雨雪后 1 天清理干净）； 8、清扫职工对责任路段实行一次清扫全天保洁的作业标准，确保责任路段在作业时间内达到环卫处制定的清扫质量标准。 <h3>第二节 《环卫作业质量检查考评办法》</h3> <ol style="list-style-type: none"> 一、清扫、保洁工作奖惩实行百分制。满 100 分，发给全额承揽费；不足 100 分，发放扣除后的承揽费。 二、如发现承揽方违反以下制度，扣分情况如下： <ol style="list-style-type: none"> 1、无故不清扫的，将扣除承揽方承揽费用的 50%； 2、责任路段清扫质量不达标的，每次扣 2 分； |
| <p>第二节 《驾驶员安全行车培训要求》</p> <ol style="list-style-type: none"> 1. 上岗时要统一着装，佩戴胸卡，准时参加班前会和车队所组织的一切安全活动。做到不迟到、不早退。 2. 严禁酒后开车驾驶车辆时不准吸烟、饮食、闲谈、打电话和听耳机。 3. 清扫车在行驶时禁止任何上、下车。 4. 行驶速度应严格遵守县内限速规定。 5. 行驶中仔细观察车与行人大动态和特点，掌握横向距离特别是对自行车、摩托车更要提高警惕。与机动车交会时要做到礼让三先（先慢、先让、先停）严禁争道抢行。同时注意观察车前有无人、畜，防止横过马路。 6. 车辆在下雨、冰雪、泥泞、渣油路面行驶时，车辆要注意防滑，时速不得超过限速规定，对行人、车辆要保持足够的安全距离，避免急加速和紧急制动，以免失去控制而造成事故。 7. 行驶中遇到大风雷雨时不准在树下或电线杆下停车，以免发生触电事故雾天行车要打开防雾灯、小灯和大灯，勤鸣号。浓雾可见距离小于 50 米时，应选择安全地点暂停，不准冒险行驶。 8. 清扫车遇以五级风力时可继续作业，五级以上大风及下雨、下雪时应收车停止清扫作业。 9. 通过无人管理的铁路道口时，要做到“一停、二看、三通过”，严禁和火，严禁换档严防道上停车熄火。通过交叉路口、铁路道口等地段时，要减速鸣号。 10. 注意观察车辆工作情况，制动、转向、各部灯光等影响安全的机件，途中发生故障必须停车检查不准冒险行车。 | <p>第三节 《道路环境卫生巡查、检查制度》</p> <p>为强化道路环境卫生职能管理，规范道路环境卫生巡查、检查工作，确保巡查、检查活动有效开展，提升工作效能，结合实际，特制定道路环境卫生巡查、检查制度。</p> <p>一、巡查、检查主体</p> <p>道路环境卫生巡查员是由公司相关负责人、员及各班组长组成。</p> <p>二、巡查、检查内容</p> <p>巡查、检查人员要按照公司《环卫作业质量检查考评办法》、《保洁标准》等有关规定认真开展工作，做到“三监管三解决”。即监管清扫、保洁的质量、时间，监管垃圾收容点、收容器的清洗、清洁，监管保洁人员到位、着装情况；解决领导或上级工作安排部署的任务落实，协调解决现场作业引发的突发性事件，协调解决群众反映强烈“热点、焦点”问题。</p> <p>三、巡查、检查方式</p> <p>巡查、检查人员实行不间断、流动式、全方位的监督检查，现场接受投诉，现场处理问题。各责任区的责任人应结合实际，对重点范围与重点区域加强日常巡查，提高巡查的次数和频率，做到一巡多查。</p> <p>四、巡查、检查记录</p> |

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| <p>巡查、检查人员必须认真履行巡查、检查职责，按时对责任区域进行巡查、检查，做好巡查监督管理记录和巡查日志的记录，完成好巡查、检查任务。</p> <p>五、巡查、检查</p> <p>部门领导要随时抽查巡查、检查人员的巡查记录和巡查日志，进行现场情况的检查、抽查，防止巡查流于形式，确保巡查人员到位、巡查范围到位和巡查内容到位。巡查记录、巡查日志和现场检查抽查情况，将根据有关规定，作为道路环境卫生奖惩的主要依据。</p> <p>第四节 《作业规范及处罚细则》</p> <p>为提高公司员工的竞争能力和整体素质、规范员工的作业行为规范，提升公司的作业管理水平，特制定作业规范及惩处细则如下：</p> <p>一、作业规范总则</p> <p>1、迟到上岗、提早离岗 10 分钟之内，每次予以当事人扣款 10 元；10-30 分钟之内，每次予以当事人扣款 20 元；30 分钟以上，每次予以当事人当日事假处理；无正当理由，予以当事人旷工处理。</p> <p>2、作业时做与工作无关的事情，每次予以当事人扣款 30 元。</p> <p>3、上岗前有饮酒行为的，责令当事人立即离岗，并按照本《细则》相关条例处理。</p> <p>4、无正当理由缺席公司各项会议、学习、培训及工作汇报等活动，予以当事人扣款 20 元。</p> <p>5、无正当理由未遵从工作安排，每次予以当事人扣款 30-100 元。</p> <p>6、无正当理由，不按规定参加班前工作提示，予以当事人扣款 10 元。</p> <p>7、检查中查出质量问题进行处理，当事人无故拒签处罚单的，按其扣款金额予以双倍处罚。</p> | <p>8、事假、调休、公休应事先提出书面申请（如遇特殊情况，必须电话联系提出申请并得到批准，事后补办请假手续）；病假凭本市医保定点医院的病假证明申请（事假一天由班长批准、二天由部门部长批准、三天以上由公司经理室批准）。请假手续必须逐级审批，违者予以事假或旷工处理。未经上级批准，擅自离岗或代岗，每次予以当事人扣款 50 元。</p> <p>9、作业时有未穿统一工作服、未佩带工号牌、上岗证、操作证等现象，发现一次予以当事人扣款 10 元。作业时禁止有穿拖鞋、赤膊的行为，发现一次予以当事人扣款 30 元。</p> <p>10、工作时未文明作业，对服务对象或市民态度生硬、发生争执且有责，发现此类情况予以当事人扣款 30 元。</p> <p>11、作业时必须遵守安全操作规定，特殊工种必须持证上岗，无证上岗一经发现责令当事人立即离岗，并予以扣款 50 元。</p> <p>12、无理取闹、打架斗殴、影响生产秩序、工作秩序的，予以当事人扣款 100-200 元。</p> <p>13、违反道路安全、设备操作规程导致事故隐患的，予以当事人扣款 100 元。</p> <p>14、有事故不报、谎报、虚报、隐瞒事故真相的，发现此类情况予以当事人扣款 200 元。</p> <p>15、导致重复有责投诉或整改不到位的，予以当事人扣款 50-100 元。</p> <p>16、各工种工人作业时，因特殊原因无法作业的，必须及时上报上级处置。未及时上报，予以当事人扣款 30 元。</p> <p>17、各工种人员作业时，因自身原因造成公司设施、设备、车辆、工具损坏或遗失的按价赔偿，发现故意损坏公司设施、设备、车辆、工具的除按价赔偿外，另行予以当事人扣款 100 元。</p> |
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2. 区绿容局要严格按照“管业务必须管安全，管行业必须管安全，管生产经营必须管安全”的要求，健全和落实安全生产职责，加强对企业的监督管理。要针对本次事故暴露出的问题开展摸底排查，加强安全宣传与培训，督促企业完善安全生产制度与操作规程，强化从业人员教育培训，有效履行企业安全生产主体责任，避免类似问题再次出现，确保本行业安全生产形势平稳可控。

落实情况：桃环公司遵照普陀区绿容局的要求，于 2023 年 4 月 23 日开展安全会议讨论、普陀区绿容局主管人员参与会议就本次事故问题开展安全检查并进行现场指导，具体详情如下表所示：

表3 整改防范措施落实情况

| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">会议记录表</th> </tr> </thead> <tbody> <tr> <td>会议类型</td><td>安全检查工作会议</td><td>会议时间</td><td>2023年6月12日</td></tr> <tr> <td>会议地点</td><td>公司会议室</td><td>主持人</td><td>肖燕、刘洋等</td></tr> <tr> <td colspan="4">实到人数: 10</td></tr> <tr> <td>会议主题</td><td colspan="3">安全生产工作会及安全检查</td></tr> <tr> <td colspan="4"> <p>肖燕: 1、要全面贯彻落实总书记关于安全生产的重要论述精神,深刻认识当前面临的严峻形势,切实增强做好安全作业的政治自觉、思想自觉、行动自觉。</p> <p>2、要进一步加强监管工作,严格加强作业等和环卫领域安全隐患排查的基础上,全力做好集中整治工作,全力防风险、除隐患、遏事故。</p> <p>3、要增强“时时放心不下”的责任感,扎实抓细重大事故隐患排查整治工作。重大事故隐患排查整治专项行动。</p> <p>4、要坚决杜绝松懈、松劲思想,坚持把隐患当作事故来对待,对严重影响安全的重大隐患要盯住不放、一抓到底,果断采取有力措施督促落实到位。</p> <p>刘洋: 1、严格落实安全管理责任制,深入开展安全隐患排查治理和安全监督检查,聚焦消防设施、用电安全等重点领域。重点检查车辆停车场及充电桩消防安全设施、动火用电设备和车辆运行情况,排查安全隐患,确保安全稳定。</p> <p>2、抓好职工宿舍安全检查,重点检查堆积物、飞线、大功率电器及不合格插线板等方面,消除火灾隐患,确保人员安全。抓好人员管理,全体职工要严格遵守安全制度,做好安全用电、防火等工作,对检查</p> </td></tr> </tbody> </table> | 会议记录表 | | | | 会议类型 | 安全检查工作会议 | 会议时间 | 2023年6月12日 | 会议地点 | 公司会议室 | 主持人 | 肖燕、刘洋等 | 实到人数: 10 | | | | 会议主题 | 安全生产工作会及安全检查 | | | <p>肖燕: 1、要全面贯彻落实总书记关于安全生产的重要论述精神,深刻认识当前面临的严峻形势,切实增强做好安全作业的政治自觉、思想自觉、行动自觉。</p> <p>2、要进一步加强监管工作,严格加强作业等和环卫领域安全隐患排查的基础上,全力做好集中整治工作,全力防风险、除隐患、遏事故。</p> <p>3、要增强“时时放心不下”的责任感,扎实抓细重大事故隐患排查整治工作。重大事故隐患排查整治专项行动。</p> <p>4、要坚决杜绝松懈、松劲思想,坚持把隐患当作事故来对待,对严重影响安全的重大隐患要盯住不放、一抓到底,果断采取有力措施督促落实到位。</p> <p>刘洋: 1、严格落实安全管理责任制,深入开展安全隐患排查治理和安全监督检查,聚焦消防设施、用电安全等重点领域。重点检查车辆停车场及充电桩消防安全设施、动火用电设备和车辆运行情况,排查安全隐患,确保安全稳定。</p> <p>2、抓好职工宿舍安全检查,重点检查堆积物、飞线、大功率电器及不合格插线板等方面,消除火灾隐患,确保人员安全。抓好人员管理,全体职工要严格遵守安全制度,做好安全用电、防火等工作,对检查</p> | | | | <p>出的安全隐患和问题即日整改、限时整改。</p>  <p>整理: 刘星</p> <p>记录人: 刘星</p> <p style="text-align: center;"></p> | | | | | | | | | | | | | | | |
|--|---|--------------------|-----------------|----------|-----------------|----------|------|------------|------|-----------|-----|-------------|----------|-------------|----------|--|------|--------------|-------|---------|--|---------|----------|---------|--|--------|----------|-------|----------|----------|--|--|--|-------|---------|---------|---------|---------|---------|---------|
| 会议记录表 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 会议类型 | 安全检查工作会议 | 会议时间 | 2023年6月12日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 会议地点 | 公司会议室 | 主持人 | 肖燕、刘洋等 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 实到人数: 10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 会议主题 | 安全生产工作会及安全检查 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>肖燕: 1、要全面贯彻落实总书记关于安全生产的重要论述精神,深刻认识当前面临的严峻形势,切实增强做好安全作业的政治自觉、思想自觉、行动自觉。</p> <p>2、要进一步加强监管工作,严格加强作业等和环卫领域安全隐患排查的基础上,全力做好集中整治工作,全力防风险、除隐患、遏事故。</p> <p>3、要增强“时时放心不下”的责任感,扎实抓细重大事故隐患排查整治工作。重大事故隐患排查整治专项行动。</p> <p>4、要坚决杜绝松懈、松劲思想,坚持把隐患当作事故来对待,对严重影响安全的重大隐患要盯住不放、一抓到底,果断采取有力措施督促落实到位。</p> <p>刘洋: 1、严格落实安全管理责任制,深入开展安全隐患排查治理和安全监督检查,聚焦消防设施、用电安全等重点领域。重点检查车辆停车场及充电桩消防安全设施、动火用电设备和车辆运行情况,排查安全隐患,确保安全稳定。</p> <p>2、抓好职工宿舍安全检查,重点检查堆积物、飞线、大功率电器及不合格插线板等方面,消除火灾隐患,确保人员安全。抓好人员管理,全体职工要严格遵守安全制度,做好安全用电、防火等工作,对检查</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | <p>附件三:</p> <p>普陀区绿化市容系统安全(生产、消防、防汛)工作情况综合月报表</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">填报单位(公章): 上海市绿化市容局</th> <th>填报人: 正处级</th> <th>填表日期: 2023.7.26</th> </tr> <tr> <td>检查次数:</td> <td>6</td> <td>单次检查涉及企业数:</td> <td>21</td> </tr> <tr> <td>召开安全会议次数:</td> <td></td> <td>开展安全隐患排查次数:</td> <td></td> </tr> <tr> <td>开展安全教育培训内容:</td> <td colspan="3">开展安全培训内容</td> </tr> </thead> <tbody> <tr> <td>检查单位名称:</td> <td>检查内容:</td> <td>隐患具体内容:</td> <td>已采取整改措施:</td> </tr> <tr> <td>绿化养护管养:</td> <td>消防及生产安全:</td> <td>电源插座损坏:</td> <td>立即派人维修</td> </tr> <tr> <td>金山区宿直:</td> <td>消防及生产安全:</td> <td>杂物堆积:</td> <td>要求立即整改消除</td> </tr> <tr> <td>检查及整改情况:</td> <td colspan="3"></td> </tr> <tr> <td>处置情况:</td> <td>责令改正(个)</td> <td>处罚单位(个)</td> <td>处罚个人(个)</td> <td>罚款金额(元)</td> <td>停产停业(个)</td> <td>其他处罚(项)</td> </tr> </tbody> </table> | 填报单位(公章): 上海市绿化市容局 | | 填报人: 正处级 | 填表日期: 2023.7.26 | 检查次数: | 6 | 单次检查涉及企业数: | 21 | 召开安全会议次数: | | 开展安全隐患排查次数: | | 开展安全教育培训内容: | 开展安全培训内容 | | | 检查单位名称: | 检查内容: | 隐患具体内容: | 已采取整改措施: | 绿化养护管养: | 消防及生产安全: | 电源插座损坏: | 立即派人维修 | 金山区宿直: | 消防及生产安全: | 杂物堆积: | 要求立即整改消除 | 检查及整改情况: | | | | 处置情况: | 责令改正(个) | 处罚单位(个) | 处罚个人(个) | 罚款金额(元) | 停产停业(个) | 其他处罚(项) |
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| 召开安全会议次数: | | 开展安全隐患排查次数: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 开展安全教育培训内容: | 开展安全培训内容 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 检查单位名称: | 检查内容: | 隐患具体内容: | 已采取整改措施: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 绿化养护管养: | 消防及生产安全: | 电源插座损坏: | 立即派人维修 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 金山区宿直: | 消防及生产安全: | 杂物堆积: | 要求立即整改消除 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 检查及整改情况: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 真北路999号 | 消防及生产安全 | 杂物堆积 | 要求立即整改消除 | 2023.6.14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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3. 桃环公司要按照“四不放过”的要求，深刻分析事故原因并吸取教训，切实落实安全生产主体责任。桃环公司要加强对从业人员的安全培训和教育，确保从业人员具备必要的安全生产知识、熟悉相关的安全 生产规章制度和安全操作规程，掌握本岗位的安全操作技能。

落实情况：桃环公司按照“四不放过”的要求，深刻分析事故原因并吸取教训，于2024年4月15日重新修订《各部门管理、岗位安全职责》，切实落实安全生产主体责任。为提高人员安全意识及操作能力，分别于2023年4月30日、5月1日、5月19日对从业人员开展安全培训和教育，内容包含一岗双责、430事故展开分析与讨论以及道路突发情况的措施，具体详情如下表所示：

表4 整改防范措施落实情况

| | |
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| <p>第四章 各部门管理、岗位职责</p> <p>第一节 各部门职能</p> <p>一、办公室职能：</p> <p>a) 负责质量管理体系具体实施中的组织协调和考核；组织制定年度工作综合计划，将质量方针与目标分解列入计划。</p> <p>b) 编制修改、控制质量管理体系文件以及内部质量审核工作和记录的归口管理；</p> <p>c) 主管公司合理化建议立项、考核、验收、评比工作，负责监督将成熟的合理化建议纳入相应技术与管理文件；</p> <p>d) 参加对供方的质量评定，负责对纠正和预防措施的跟踪和验证；</p> <p>e) 负责公司的办公行政日常管理事务、人事管理工作和后勤保障工作；综合协调公司各部门间的关系，加强对各项工作的规范、检查和监督；促进公司各项工作的规范化管理。</p> <p>f) 负责草拟公司各项管理制度并报公司有关领导审核公布；推行和完善公司规范化、制度化管理。</p> <p>g) 公司各会议、文件决定事项的催办、查办和落实。</p> <p>h) 负责拟写、审核公司各类应用文稿和档案管理，负责宣传公关接待联络工作。</p> <p>i) 负责公司各类信息与资料的收集、整理、传递、沟通与反馈。</p> <p>j) 负责拟订公司人事编制规划；员工的招聘录用与退工；负责制订员工教育培训计划，并组织各部门落实培训教育。</p> <p>k) 汇总各部门工作的日常考核，公司各种会务安排和会议记录，编写会议纪要</p> <p>四、车队、维修部职能</p> <p>a) 负责道路保洁，机扫、冲洗、粪便清运等作业服务工作。</p> <p>b) 根据公司经营战略方针和目标，制定部门工作方针计划并落实执行。</p> <p>c) 制定和推行作业操作标准与规程，教育与监督操作人员的规范操作，协同相关部门组织安全教育培训。</p> <p>d) 根据有关部门和公司的作业质量标准，按质按量地完成作业任务。</p> <p>e) 负责本部门的考勤、考核管理，加强员工操作规范和文明作业的意识。</p> <p>f) 合理安排人员，做好员工的思想教育工作，强化公司的经营理念，加强员工的集体责任感，培养员工的协同合作精神。</p> <p>g) 实施公司的员工培训、教育和学习计划，不断提高服务水平。</p> <p>h) 根据客户投诉，制定质量改进和投诉处理方案并落实执行，不断提高服务质量。</p> <p>i) 负责分管与使用设备的日常保养，提高设备运行效率，降低成本。</p> <p>j) 负责部门年度作业物料、设备采购计划的制定，报总经理室审批。</p> <p>k) 负责用料管理及异常的追踪和改善，建立设施设备管理和物资采购记录。</p> <p>l) 负责外协作业（如压缩站压缩箱的吊运联系等）的联系及其异常情况处理。</p> <p>m) 定期汇报工作情况。</p> | <p>三、作业部职能：</p> <p>a) 负责道路保洁、工厂、小区及办公楼等的保洁，垃圾清运服务以及公厕管理等作业服务工作。</p> <p>b) 根据公司经营战略方针和目标，制定部门工作方针计划并落实执行。</p> <p>c) 制定和推行作业操作标准与规程，教育与监督操作人员的规范操作，协同相关部门组织安全教育培训。</p> <p>d) 根据有关部门和公司的作业质量标准，按质按量地完成作业任务。</p> <p>e) 接受服务通知，进行审核、登记并落实服务作业。</p> <p>f) 负责本部门的考勤、考核管理，加强员工操作规范和文明作业的意识。</p> <p>g) 合理安排人员，做好员工的思想教育工作，强化公司的经营理念，加强员工的集体责任感，培养员工的协同合作精神。</p> <p>h) 实施公司的员工培训、教育和学习计划，不断提高服务水平。</p> <p>i) 根据客户投诉，制定质量改进和投诉处理方案并落实执行，不断提高服务质量。</p> <p>j) 定期汇报工作情况。</p> <p>四、车队、维修部职能</p> <p>a) 负责道路保洁，机扫、冲洗、粪便清运等作业服务工作。</p> <p>b) 根据公司经营战略方针和目标，制定部门工作方针计划并落实执行。</p> <p>c) 制定和推行作业操作标准与规程，教育与监督操作人员的规范操作，协同相关部门组织安全教育培训。</p> <p>第二节 岗位职责</p> <p>一、总经理岗位职责：</p> <p>a) 认真贯彻国家有关的质量法律法规，全面领导质量管理工作，并对服务质量负全责；</p> <p>b) 主持全面工作，保证经营目标的实现，及时地完成上级主管部门下达的工作计划和任务；</p> <p>c) 实施公司年度经营计划、财务预算报告及利润分配使用方案，组织实施新项目的投资方案；</p> <p>d) 制定下达质量方针和质量目标；</p> <p>e) 确定组织机构和各部门的职责权限；</p> <p>f) 确保质量管理体系运行所必需的资源；</p> <p>g) 主持管理评审；</p> <p>h) 听取相关部门对质量管理体系实施情况的报告，决定重大改进项目；</p> <p>i) 根据生产经营管理需要，有权聘请专职或兼职的法律、管理、技术顾问，并决定其报酬；</p> <p>j) 加强企业文化建设，搞好社会公共关系，树立公司良好的社会形象；</p> <p>k) 健全财务管理，搞好增收节支和开源节流工作，保证现有资产的保值增值；</p> <p>l) 公司章程与主管部门授予的其它职权。</p> |
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| <p>二、副总经理岗位职责：</p> <ul style="list-style-type: none"> a) 协助总经理对分管的工作全面负责，并向总经理汇报； b) 负责组织协调公司的重大质量问题，认真贯彻服务质量标准，主持制定产品升级创品牌计划和各种质量计划； c) 做好环卫保洁的宣传工作，协助上级主管部门完成环卫保洁事业目标，负责规范管理工作，组织实施、检查和考核工作； d) 指导及指导分管条线的工作，并向总经理汇报重大改进和资源需求，以实现质量方针和目标； e) 配合总经理教育职工树立质量意识、法制意识、服务意识，增强顾客满意程度，使服务质量不断提高，增强顾客满意； f) 拟订公司年度计划的经营、投资、基建项目和流动资金贷款使用、贷款担保等可行性报告； g) 决定对成绩显著的普通员工予以奖励、调资；向总经理提请部门负责人的调资与晋级；对违纪的普通员工的处分，直至辞退，并报总经理备案； h) 具体抓好公司的生产经营、安全、防火、服务及内外经营承包责任制的考核工作； i) 坚持民主集中制原则，充分发挥员工的积极性与创造性； j) 总经理授予的其它职权。 | <p>六、安全员岗位职责</p> <ul style="list-style-type: none"> a) 明确本部门安全防范职责，在思想上高度重视安全责任，认证落实公司的各项规章制度。 b) 加强日常安全管理，建立完善公司突发性事故应急处置制度，参与编制应 <p style="text-align: center;">[REDACTED]</p> <p>急救救援和演练工作。</p> <ul style="list-style-type: none"> c) 加强安全检查，清除安全隐患，做到责任、组织、制度、防范措施落实。 d) 定期检查消防设施、器材的配置情况，确保消防设施、器材的有效性。 e) 加强对全公司车辆的安全管理及驾驶员的安全教育，确保行车和生产作业安全。 f) 负责全公司范围的安全生产隐患排查治理，督促落实现场管理中存在的各项不安全因素的及时整改。 g) 带动全员参与安全工作，充分发挥全体员工的作用，提高全员安全防范意识。 h) 认真做好各类安全台账。消防设施、器材放置地点，放置数量，有效日期要记录清洗。安全检查的日期，检查地点，发现隐患及整改情况，开展安全教育的时间、地点、参与人数等均应作详细的记录。 i) 定期召开安全例会，落实安全工作和各类安全活动。 |
| <p>十五、作业服务部门负责人岗位职责：</p> <ul style="list-style-type: none"> a) 贯彻落实公司的质量方针和目标；根据上级下达的任务及公司业务要求，组织编制作业服务进度计划，并组织检查落实和执行服务提供程序； b) 根据公司方针目标展开的要求，负责本部门方针目标的展开、检查、诊断和落实； c) 组织、领导和指挥作业服务调度工作，定期召开作业服务会议，严格按照作业服务计划进行督促、检查，对生产过程中出现的问题及时协调平衡，搞好 <p style="text-align: center;">[REDACTED]</p> <p>作业服务的平衡工作；</p> <ul style="list-style-type: none"> d) 加强工位器具的管理，并定期组织检查和盘点；根据总经理批准的采购申请，负责组织实施物料的采购。 e) 制定基础设施设备管理设计方案和维修保养计划，并严格执行。 f) 制定和推行设备操作标准与规程，教育与监督操作人员的规范操作，协同相关部门组织安全教育培训。 g) 据服务与生产的实际需要，会同提出基建项目和设备添置建议和计划，报总经理审批。 h) 建立设施设备管理和物资采购记录。 i) 根据作业服务需求，有权对作业服务所用的动力设备进行指挥、协调和调配； | <ul style="list-style-type: none"> k) 负责对服务过程实施控制，对服务的运作进行归口管理，进行服务高度，协调服务过程中各部门组织上和技术上的接口，对服务安排不当和严重不均衡而造成的服务质量低劣负责； l) 充分掌握作业流程，制定和完善部门工作制度制定工作进度计划，保证服务按时按量按质完成； m) 参与顾客要求的评审，有权进行作业设备的调度； n) 负责与其它部门的联络协调，听取客户意见，协同市场开发部门制定投诉处理和质量改进方案，不断提高服务质量； o) 建立作业档案资料，随时向公司领导反馈信息，定时汇报工作； <p style="text-align: center;">[REDACTED]</p> <p>p) 负责各种安全事故的对外联系、汇报和处理。</p> |

| <p style="text-align: center;">车队 安全生产 会议签到表</p> <p style="text-align: center;">日期: 2023年5月19日</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 0.8em;"> <thead> <tr> <th style="width: 10%;">序号</th> <th style="width: 30%;">人员签到</th> <th style="width: 10%;">序号</th> <th style="width: 30%;">人员签到</th> </tr> </thead> <tbody> <tr><td>1</td><td>张玉华</td><td>36</td><td>曾海平</td></tr> <tr><td>2</td><td>王建伟</td><td>37</td><td>徐海峰</td></tr> <tr><td>3</td><td>姜国刚</td><td>38</td><td>孙海霞</td></tr> <tr><td>4</td><td>王立军</td><td>39</td><td>陈小霞</td></tr> <tr><td>5</td><td>周鹏飞</td><td>40</td><td>周长华</td></tr> <tr><td>6</td><td>李军</td><td>41</td><td>周长华</td></tr> <tr><td>7</td><td>黄海林</td><td>42</td><td>周长华</td></tr> <tr><td>8</td><td>胡晓东</td><td>43</td><td>周长华</td></tr> <tr><td>9</td><td>朱建伟</td><td>44</td><td>周长华</td></tr> <tr><td>10</td><td>孙长伟</td><td>45</td><td>周长华</td></tr> <tr><td>11</td><td>周长华</td><td>46</td><td>周长华</td></tr> <tr><td>12</td><td>朱长伟</td><td>47</td><td>周长华</td></tr> <tr><td>13</td><td>徐海霞</td><td>48</td><td>周长华</td></tr> <tr><td>14</td><td>王长伟</td><td>49</td><td>周长华</td></tr> <tr><td>15</td><td>徐海霞</td><td>50</td><td>周长华</td></tr> <tr><td>16</td><td>王长伟</td><td>51</td><td>周长华</td></tr> <tr><td>17</td><td>周长华</td><td>52</td><td>周长华</td></tr> <tr><td>18</td><td>周长华</td><td>53</td><td>周长华</td></tr> <tr><td>19</td><td>周长华</td><td>54</td><td>周长华</td></tr> <tr><td>20</td><td>周长华</td><td>55</td><td>周长华</td></tr> <tr><td>21</td><td>周长华</td><td>56</td><td>周长华</td></tr> <tr><td>22</td><td>周长华</td><td>57</td><td>周长华</td></tr> <tr><td>23</td><td>周长华</td><td>58</td><td>周长华</td></tr> <tr><td>24</td><td>周长华</td><td>59</td><td>周长华</td></tr> <tr><td>25</td><td>周长华</td><td>60</td><td>周长华</td></tr> <tr><td>26</td><td>周长华</td><td>61</td><td>周长华</td></tr> <tr><td>27</td><td>周长华</td><td>62</td><td>周长华</td></tr> <tr><td>28</td><td>周长华</td><td>63</td><td>周长华</td></tr> <tr><td>29</td><td>周长华</td><td>64</td><td>周长华</td></tr> <tr><td>30</td><td>周长华</td><td>65</td><td>周长华</td></tr> <tr><td>31</td><td>周长华</td><td>66</td><td>周长华</td></tr> <tr><td>32</td><td>周长华</td><td>67</td><td>周长华</td></tr> <tr><td>33</td><td>周长华</td><td>68</td><td>周长华</td></tr> <tr><td>34</td><td>周长华</td><td>69</td><td>周长华</td></tr> <tr><td>35</td><td>周长华</td><td>70</td><td>周长华</td></tr> </tbody> </table> <p style="text-align: center;">上海桃浦环卫保洁有限公司</p> <p style="text-align: center;">2023年5月19日</p> | 序号 | 人员签到 | 序号 | 人员签到 | 1 | 张玉华 | 36 | 曾海平 | 2 | 王建伟 | 37 | 徐海峰 | 3 | 姜国刚 | 38 | 孙海霞 | 4 | 王立军 | 39 | 陈小霞 | 5 | 周鹏飞 | 40 | 周长华 | 6 | 李军 | 41 | 周长华 | 7 | 黄海林 | 42 | 周长华 | 8 | 胡晓东 | 43 | 周长华 | 9 | 朱建伟 | 44 | 周长华 | 10 | 孙长伟 | 45 | 周长华 | 11 | 周长华 | 46 | 周长华 | 12 | 朱长伟 | 47 | 周长华 | 13 | 徐海霞 | 48 | 周长华 | 14 | 王长伟 | 49 | 周长华 | 15 | 徐海霞 | 50 | 周长华 | 16 | 王长伟 | 51 | 周长华 | 17 | 周长华 | 52 | 周长华 | 18 | 周长华 | 53 | 周长华 | 19 | 周长华 | 54 | 周长华 | 20 | 周长华 | 55 | 周长华 | 21 | 周长华 | 56 | 周长华 | 22 | 周长华 | 57 | 周长华 | 23 | 周长华 | 58 | 周长华 | 24 | 周长华 | 59 | 周长华 | 25 | 周长华 | 60 | 周长华 | 26 | 周长华 | 61 | 周长华 | 27 | 周长华 | 62 | 周长华 | 28 | 周长华 | 63 | 周长华 | 29 | 周长华 | 64 | 周长华 | 30 | 周长华 | 65 | 周长华 | 31 | 周长华 | 66 | 周长华 | 32 | 周长华 | 67 | 周长华 | 33 | 周长华 | 68 | 周长华 | 34 | 周长华 | 69 | 周长华 | 35 | 周长华 | 70 | 周长华 | <p style="text-align: center;">培训记录</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="padding: 2px;">培训内容: 道路交通安全培训、总结 4.30 安全事故教训</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="padding: 2px;">培训日期: 2023.5.19 参加人数: 63</td> </tr> </table> <p style="text-align: center;">培训纪要</p> <ol style="list-style-type: none"> 1. 强调一岗双责制度 2. 道路交通 (机具状态, 人员配备) 3. 道路突发情况 4. 工人身体状态 5. 预警状态下保持安全生产原则 6. 总结 4.30 安全责任事故教训 7. 如何避免类似 4.30 安全责任事故的发生 <div style="text-align: center; margin-top: 10px;"> </div> <p style="text-align: center;">8.</p> | 培训内容: 道路交通安全培训、总结 4.30 安全事故教训 | 培训日期: 2023.5.19 参加人数: 63 | | | | | | | | |
|--|---------------------------------|------|----------------|------|---|-----|----|-----|---|-----|----|-----|---|-----|----|-----|---|-----|----|-----|---|-----|----|-----|---|-----|----|-----|---|-----|----|-----|---|-----|----|-----|---|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|----|-----|---|-------------------------------|---------------------------------|------|----------------|------|--------|-----|-----|------|--|
| 序号 | 人员签到 | 序号 | 人员签到 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 张玉华 | 36 | 曾海平 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 王建伟 | 37 | 徐海峰 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 姜国刚 | 38 | 孙海霞 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | 王立军 | 39 | 陈小霞 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 周鹏飞 | 40 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | 李军 | 41 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | 黄海林 | 42 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 胡晓东 | 43 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | 朱建伟 | 44 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | 孙长伟 | 45 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | 周长华 | 46 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | 朱长伟 | 47 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | 徐海霞 | 48 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | 王长伟 | 49 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | 徐海霞 | 50 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16 | 王长伟 | 51 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | 周长华 | 52 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | 周长华 | 53 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | 周长华 | 54 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | 周长华 | 55 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21 | 周长华 | 56 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | 周长华 | 57 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | 周长华 | 58 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | 周长华 | 59 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | 周长华 | 60 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | 周长华 | 61 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | 周长华 | 62 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28 | 周长华 | 63 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | 周长华 | 64 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30 | 周长华 | 65 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 31 | 周长华 | 66 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 32 | 周长华 | 67 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 33 | 周长华 | 68 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 34 | 周长华 | 69 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 35 | 周长华 | 70 | 周长华 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 培训内容: 道路交通安全培训、总结 4.30 安全事故教训 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 培训日期: 2023.5.19 参加人数: 63 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse; font-size: 0.8em;"> <thead> <tr> <th style="width: 10%;">序号</th> <th style="width: 30%;">人员签到</th> <th style="width: 10%;">序号</th> <th style="width: 30%;">人员签到</th> </tr> </thead> <tbody> <tr><td>1</td><td>王强</td><td>36</td><td></td></tr> <tr><td>2</td><td>王平</td><td>37</td><td></td></tr> <tr><td>3</td><td>王伟</td><td>38</td><td></td></tr> <tr><td>4</td><td>徐海霞</td><td>39</td><td></td></tr> <tr><td>5</td><td>周长华</td><td>40</td><td></td></tr> <tr><td>6</td><td>周长华</td><td>41</td><td></td></tr> <tr><td>7</td><td>周长华</td><td>42</td><td></td></tr> <tr><td>8</td><td>周长华</td><td>43</td><td></td></tr> <tr><td>9</td><td>周长华</td><td>44</td><td></td></tr> <tr><td>10</td><td>周长华</td><td>45</td><td></td></tr> <tr><td>11</td><td>周长华</td><td>46</td><td></td></tr> <tr><td>12</td><td>周长华</td><td>47</td><td></td></tr> <tr><td>13</td><td>周长华</td><td>48</td><td></td></tr> <tr><td>14</td><td>周长华</td><td>49</td><td></td></tr> <tr><td>15</td><td>周长华</td><td>50</td><td></td></tr> <tr><td>16</td><td>周长华</td><td>51</td><td></td></tr> <tr><td>17</td><td>周长华</td><td>52</td><td></td></tr> <tr><td>18</td><td>周长华</td><td>53</td><td></td></tr> <tr><td>19</td><td>周长华</td><td>54</td><td></td></tr> <tr><td>20</td><td>周长华</td><td>55</td><td></td></tr> <tr><td>21</td><td>周长华</td><td>56</td><td></td></tr> <tr><td>22</td><td>周长华</td><td>57</td><td></td></tr> <tr><td>23</td><td>周长华</td><td>58</td><td></td></tr> <tr><td>24</td><td>周长华</td><td>59</td><td></td></tr> <tr><td>25</td><td>周长华</td><td>60</td><td></td></tr> <tr><td>26</td><td>周长华</td><td>61</td><td></td></tr> <tr><td>27</td><td>周长华</td><td>62</td><td></td></tr> <tr><td>28</td><td>周长华</td><td>63</td><td></td></tr> <tr><td>29</td><td>周长华</td><td>64</td><td></td></tr> <tr><td>30</td><td>周长华</td><td>65</td><td></td></tr> <tr><td>31</td><td>周长华</td><td>66</td><td></td></tr> <tr><td>32</td><td>周长华</td><td>67</td><td></td></tr> <tr><td>33</td><td>周长华</td><td>68</td><td></td></tr> <tr><td>34</td><td>周长华</td><td>69</td><td></td></tr> <tr><td>35</td><td>周长华</td><td>70</td><td></td></tr> </tbody> </table> <p style="text-align: center;">上海桃浦环卫保洁有限公司</p> <p style="text-align: center;">2023年5月1日</p> | 序号 | 人员签到 | 序号 | 人员签到 | 1 | 王强 | 36 | | 2 | 王平 | 37 | | 3 | 王伟 | 38 | | 4 | 徐海霞 | 39 | | 5 | 周长华 | 40 | | 6 | 周长华 | 41 | | 7 | 周长华 | 42 | | 8 | 周长华 | 43 | | 9 | 周长华 | 44 | | 10 | 周长华 | 45 | | 11 | 周长华 | 46 | | 12 | 周长华 | 47 | | 13 | 周长华 | 48 | | 14 | 周长华 | 49 | | 15 | 周长华 | 50 | | 16 | 周长华 | 51 | | 17 | 周长华 | 52 | | 18 | 周长华 | 53 | | 19 | 周长华 | 54 | | 20 | 周长华 | 55 | | 21 | 周长华 | 56 | | 22 | 周长华 | 57 | | 23 | 周长华 | 58 | | 24 | 周长华 | 59 | | 25 | 周长华 | 60 | | 26 | 周长华 | 61 | | 27 | 周长华 | 62 | | 28 | 周长华 | 63 | | 29 | 周长华 | 64 | | 30 | 周长华 | 65 | | 31 | 周长华 | 66 | | 32 | 周长华 | 67 | | 33 | 周长华 | 68 | | 34 | 周长华 | 69 | | 35 | 周长华 | 70 | | <p style="text-align: center;">上海桃浦环卫保洁有限公司 2023 年 5 月</p> <p style="text-align: center;">车队工作会议记录</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="width: 10%;">会议主题</td> <td style="width: 40%;">2023 年 5 月 1 日车队召开 430 事故教训分析会议</td> <td style="width: 10%;">会议时间</td> <td style="width: 40%;">2023 年 5 月 1 日</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="width: 10%;">会议地点</td> <td style="width: 40%;">祁安路停车场</td> <td style="width: 10%;">记录人</td> <td style="width: 40%;">候蔚峰</td> </tr> </table> <p style="text-align: center;">会议记录:</p> <p style="text-align: center;">会议内容:</p> <p>2023 年 5 月 1 日车队召开 430 事故教训分析会议, 要求驾驶员做到加强安全行车, 加强思想建设, 防止按照公司既定流程及规章制度, 完成日常作业任务, 注意文明安全作业, 根据作业质量, 及时提醒环卫职工严格按照规范要求安全作业, 坚决杜绝违规行为的发生, 做到警钟长鸣, 安全第一。</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="width: 10%;">会议照片</td> <td style="width: 90%; text-align: center;"> </td> </tr> </table> <p style="text-align: center;">图表 2023.5.1</p> | 会议主题 | 2023 年 5 月 1 日车队召开 430 事故教训分析会议 | 会议时间 | 2023 年 5 月 1 日 | 会议地点 | 祁安路停车场 | 记录人 | 候蔚峰 | 会议照片 | |
| 序号 | 人员签到 | 序号 | 人员签到 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 王强 | 36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 王平 | 37 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 王伟 | 38 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | 徐海霞 | 39 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 周长华 | 40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | 周长华 | 41 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | 周长华 | 42 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 周长华 | 43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | 周长华 | 44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | 周长华 | 45 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | 周长华 | 46 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | 周长华 | 47 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | 周长华 | 48 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | 周长华 | 49 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | 周长华 | 50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16 | 周长华 | 51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | 周长华 | 52 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | 周长华 | 53 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | 周长华 | 54 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | 周长华 | 55 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21 | 周长华 | 56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | 周长华 | 57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | 周长华 | 58 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | 周长华 | 59 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | 周长华 | 60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | 周长华 | 61 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | 周长华 | 62 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28 | 周长华 | 63 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | 周长华 | 64 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30 | 周长华 | 65 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 31 | 周长华 | 66 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 32 | 周长华 | 67 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 33 | 周长华 | 68 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 34 | 周长华 | 69 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 35 | 周长华 | 70 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 会议主题 | 2023 年 5 月 1 日车队召开 430 事故教训分析会议 | 会议时间 | 2023 年 5 月 1 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 会议地点 | 祁安路停车场 | 记录人 | 候蔚峰 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 会议照片 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



4.桃环公司要加强对从业人员的安全意识和风险防范意识的培养，提高从业人员对安全的重视程度，增强从业人员主动发现和防范潜在危险的能力。桃环公司要重新评估和完善扫路车的安全操作规程和程序，明确操作人员在检修作业时应采取的安全措施，包括保持安全距离、正确使用工具和设备等，并向所有从业人员进行宣传和培训。

落实情况: 桃环公司已于2024年4月15日对《操作规程汇编》进行重新修订并发布，对《道路扫路车安全操作规程》重新评估和完善内容，明确操作人员在检修作业时应采取的安全措施，包括保持安全距离、正确使用工具和设备等，具体详情如下表所示：

表5 整改防范措施落实情况

| <p>2024年版：更新于2024年4月15日</p> <p>上海桃浦环卫保洁有限公司</p> <p>操作规程汇编</p> <p>版本：2023 第一版</p> <p>起草：庄 晓 梁</p> <p>审核：郁 吴 天</p> <p>批准：蔡 诚 浩</p> <p style="text-align: center;"></p> <p>2023年6月1日发布</p> <p>2023年6月1日实施</p> | <p>公司设备安全操作总规程</p> <p>本安全操作总规程适用于公司所有作业设备。为了加强和落实安全作业，预防和减少安全作业事故，保障人民生命和国家财产的安全，更好地完成各项生产任务，特制定此操作规程。</p> <p>1、必须遵守交通法规，接受交通民警的指挥和检查，积极参加交通安全委员会的安全会和交通宣传等活动。 2、不准酒后驾车、强行超车和违章超速行驶。 3、认真执行车辆“三检”制度，做好设备的维修、保养，不得带病运行。 4、车辆在通过铁道口和交叉路口时，必须做到“一慢、二看、三通过”。 5、车辆在加油时，不允许打手机，不准吸烟和明火出现。 6、做到文明操作、礼貌待人。 7、不允许在工作间内吸烟、点燃明火及往中转箱中丢带火的烟头，不得私自操作机械设备，外来人员禁止进入工作现场。 8、定期检查配电箱、操作开关，用电线路的设施、设备等其它用具，设备是否漏电等。 9、设备驾驶员在独立使用设备前，须掌握该设备的操作技能。 10、设备使用应定人定机，对公用设备由专人负责保养。 11、操作设备人员要养成自觉爱护设备的习惯。班前班后要认真清洗设备，使设备经常保持良好状态。 12、驾驶员要遵守设备操作规程，合格使用设备，管好设备附件。 13、机修班组应根据设备维护要求制定设备的保养周期和检修周期。 14、机修班组应严格按照常规维修设备检查保养周期进行保养，做好记录 3 交专人进行验收。 15、设备（车辆）发生故障应及时停机或停车，使用部门应立即通知上级领导，请修理人员检查排除故障。 16、对设备的检查、保养、修理应做好所有记录，由专人归档，以便检查。</p> | | | | | | | | | |
|--|--|------------------|-------|--------|---|------|----------------|---|------|------------------|
| <p>车队道路清扫车安全操作规程</p> <p>禁：严禁酒后驾车、强行超车和违章超速行驶。</p> <p>一、作业前车辆安全检查</p> <p>1、驾驶员必须按规定统一穿戴好环卫工作服、反光衣等，要求衣冠整洁。 2、出车作业前必须检查清扫车的安全性能和有效性能，液压系统，转向系统等带齐相应的检修工具；车辆配备至少2个安全反光锥形筒，以备特殊情况时进行摆放。 3、出车前应加够水，以保证清扫时的除尘用水。</p> <p>二、作业中车辆操作规范</p> <p>1、清扫作业时，必须遵守道路交通规则，礼让行车，注意行人及车辆的安全。 2、清扫作业时必须注意交通安全，作业车辆尾部应有反光标志，作业时须开启警示音、示宽灯，不得倒车作业。 3、作业行驶速度要匀速低速，遇垃圾较密集处或排水口要降低作业速度，保证作业后路面干净。 4、机扫作业应加足水，实行喷雾清扫，禁止干扫以防扬尘。清扫时注意观察路面清扫质量和路面障碍情况，对机扫车不能清除的大件垃圾或硬物，应及时通知人工清除，确保清扫质量。 5、驾驶员在作业行驶中应不定期检查吸嘴有无堵塞，发现吸嘴堵塞，应及时停车疏通，车斗升降过程中，周边严禁站人（应保持1-2米距离内无人后方可进行后续操作），车斗升顶后，第一时间支起保险杆（两边）后，方可进行操作，疏通后遗留在路面的垃圾必须清理干净。</p> | <p>6、清扫车必须按指定的路线清扫作业，做到避免清扫保洁盲点，不留卫生死角。</p> <p>三、作业后车辆回场规范</p> <p>1、每班清扫车作业完成后必须及时将垃圾箱里的垃圾倾倒至指定的地方，并对车辆进行检查，确保下一班的作业需要。 2、每天清扫作业完成后，驾驶员必须检查车辆的各项性能，发现问题及时处理。 3、清扫车由专人负责日常的管养，并定期由机修班组进行检查维修，确保车辆正常作业。 4、翻起车厢进行保养操作时，应保持1-2米距离内无人后方可进行后续操作，须用保险杆（两边）支撑牢靠，严禁无保护支撑状态下在车厢下作业。车厢翻起后，严禁移动车辆。</p> <p>本岗位主要危险源</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>序号</th> <th>主要危险源</th> <th>主要控制对策</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>交通事故</td> <td>确保行车安全，遵守交通规范。</td> </tr> <tr> <td>2</td> <td>机械操作</td> <td>规范操作流程，熟悉各项机械操作。</td> </tr> </tbody> </table> | 序号 | 主要危险源 | 主要控制对策 | 1 | 交通事故 | 确保行车安全，遵守交通规范。 | 2 | 机械操作 | 规范操作流程，熟悉各项机械操作。 |
| 序号 | 主要危险源 | 主要控制对策 | | | | | | | | |
| 1 | 交通事故 | 确保行车安全，遵守交通规范。 | | | | | | | | |
| 2 | 机械操作 | 规范操作流程，熟悉各项机械操作。 | | | | | | | | |

5.桃环公司要建立并落实安全风险分级管控和隐患排查治理双重预防工作机制，定期进行现场检查和隐患排查，加强对安全操作规程执行

情况的监督和检查，及时发现和纠正不安全行为和隐患，并采取有效措施进行整改。

落实情况：桃环公司已于2023年5月5日对安全风险分级管控和隐患排查治理双重预防工作机制进行修订和完善，定期开展安全隐患排查，并采取有效措施进行整改。具体详情如下表所示：

表 6 整改防范措施落实情况

| | |
|--|--|
| <p>上海桃浦环卫安全风险分级管控</p> <p>1.1 信息报告</p> <p>1.1.1 信息接报</p> <p>1.1.1.1 明确信息报告流程</p> <p>公司管理层均配备有工作手机，应急值班时电话需要保持24小时开机；</p> <p>事故发生人立即拨打应急值守电话通知值班室人员，值班室接到报警后迅速查明事故发生的部位和原因，并由值班干部迅速通报其他部门及作业人员，通报相关部门负责人，按预警级别立即向应急救援指挥部通报。紧急情况下，可拨打110或119，有人员受伤严重的拨打120。</p> <p>事故发生后，事故现场有关人员应当立即向应急总指挥部报告。如果发生《生产安全事故报告和调查处理条例》(国务院 49号令)中所描述的事故，应按照下列程序和时间要求报告事故：</p> <p>单位负责人接到报告后，应当于1小时内向桃浦镇人民政府安全生产监督管理部门和负有安全生产监督管理职责的有关部门报告。</p> <p>情况紧急时，事故现场有关人员可以直接向桃浦镇人民政府安全生产监督管理部门和负有安全生产监督管理职责的有关部门报告。</p> | <p>自事故发生之日起30日内，事故造成的伤亡人数发生变化的，应当及时补报。道路交通事故、火灾事故自发生之日起7日内，事故造成的伤亡人数发生变化的，应当及时补报。</p> <p>报告事故应当包括下列内容：</p> <ol style="list-style-type: none"> 1) 事故发生单位概况； 2) 事故发生的时间、地点以及事故现场情况； 3) 事故的简要经过； 4) 事故已经造成或者可能造成的伤亡人数(包括下落不明的人数)和初步估计的直接经济损失； 5) 已经采取的措施； 6) 其他应当报告的情况。 <p>1.1.1.2 扩大信息传递</p> <p>应急总指挥根据事故等级，需要社会力量参加抢险，请求社会援助时，需通报以下内容：</p> <ol style="list-style-type: none"> (1) 危险目标名称、事故发生时间、具体地址，事故类型、严重程度； (2) 已采用的应急措施，需要支援的应急设施及措施等； (3) 通报人的姓名和电话号码。 <p>扩大信息传递流程图</p> |
| <p>应急指挥部总指挥或授权副总指挥负责与上级主管政府部门沟通事故具体情况，协助上级主管政府部门及时做好向新闻媒体通报事故信息的准备，事故信息由上级主管政府部门统一向外发布。</p> <p>1.1.2 信息处置与研判</p> <p>1.1.2.1 明确响应启动的程序和方式</p> <p>事故应急救援系统的应急响应程序按过程分为接警、响应级别确定、应急启动、救援行动、应急结束等过程，如图 3-1 所示：</p> | <p>值班负责人接到事故报警后，按照事件情况及分级条件做出判断，确定响应级别。如果事故不足以启动应急救援体系的最低响应级别，响应关闭。</p> <p>作业现场的带班人员、班组长、安全人员等，有权在遇到险情时第一时间组织停止作业撤人。</p> |

图 3-1 事故应急响应程序图

值班负责人接到事故报警后，按照事件情况及分级条件做出判断，确定响应级别。如果事故不足以启动应急救援体系的最低响应级别，响应关闭。

作业现场的带班人员、班组长、安全人员等，有权在遇到险情时第一时间组织停止作业撤人。

| <p>1.1.2.2 若未达到响应启动条件，应急指挥小组可作出预警启动的决策，做好响应准备，实时跟踪事态发展。</p> <p>1.1.2.3 响应启动后，应注意跟踪事态发展，科学分析处置需求，及时调整响应级别，避免响应不足或过度响应。</p> <p>1.2 预警</p> <p>1.2.1 预警启动</p> <p>1.2.1.1 预警分级</p> <p>按照作业安全事故后果的严重性、影响范围和控制事态的能力，公司预警分为三个级别：</p> <p>一级预警：表示受到事故的严重威胁，已经影响正常作业，公司应急指挥部认为无法有效控制，需要请求外部支援。</p> <p>二级预警：表示处于事故的上升阶段，需要公司应急指挥部调动更多人员参与处理，经处理后不影响正常作业。</p> <p>三级预警：表示处于事故的发生阶段，仅需要第一发现者或该岗位操作人员进行简单处理，即可消除隐患。</p> <p>1.2.1.2 预警启动</p> <p>公司采取以下方式发现隐患并发出预警：</p> <ol style="list-style-type: none"> 1)发生火灾事故时，第一发现人立即发出预警； 2)作业过程中现场人员发现隐患或检查过程中发现隐患，用口头通知班组长或现场负责人发出预警； | <p>除警报。</p> <p>1.6.3 响应终止后续工作</p> <ol style="list-style-type: none"> (1)将事故情况按规定如实上报区应急管理局。 (2)向事故调查处理小组移交事故发生及应急处理过程一切记录，配合事故调查处理小组取得相关证据。 (3)由应急指挥部对事故的发生原因和在抢险过程中出现的问题进行总结，编制事故应急救援工作总结报告，并上报镇应急管理局。 <p>后期处置</p> <ol style="list-style-type: none"> (1)现场人员对现场进行清理；组织人员对损坏的设备、设施进行修复，恢复作业。 (2)进行危险程度评估，查清事故的原因，落实防范措施，对相关人员进行教育，在确保安全的情况下恢复作业。 (3)根据相关法律、法规的规定和事故调查报告，进行相应的赔偿和事故处理。 (4)应急指挥部负责对事故进行总结，对值班记录等资料进行汇总、归档，并起草上报材料；并按规定向有关部门上报。 (5)应急预案编制工作组召开专题会议，重新评估抢险过程和应急救援能力，并根据本预案在此次事故中发挥的效果及存在的问题，对预案进行修改或重新制订。 <div style="text-align: right; margin-top: 10px;"> 上海桃浦环卫保洁有限公司 2023年5月5日 </div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>上海桃浦环卫保洁有限公司安全检查记录表</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">检查日期:</td> <td style="width: 10%;">2023.5.12</td> <td style="width: 10%;">检查地点:</td> <td style="width: 10%;">仓库</td> </tr> <tr> <td colspan="4">参加检查人员: 陈伟平</td> </tr> <tr> <td rowspan="7" style="width: 10%; vertical-align: top;">检查情况</td> <td>1. 防火防灾</td> <td colspan="2">正常</td> </tr> <tr> <td>2. 安全用电</td> <td colspan="2">正常</td> </tr> <tr> <td>3. 设施设备</td> <td colspan="2">发现机扫车29097号车辆扣把锁在油箱老化、有安全隐患。</td> </tr> <tr> <td>4. 安全生产</td> <td colspan="2">正常</td> </tr> <tr> <td>5. 道路交通</td> <td colspan="2">正常</td> </tr> <tr> <td>6. 清洁卫生</td> <td colspan="2">正常</td> </tr> <tr> <td>隐患整改日期及整改情况</td> <td colspan="3"> 通知部门立即维修，排除隐患。 第二次车辆维修已修理，已整改。 </td> </tr> </table> | 检查日期: | 2023.5.12 | 检查地点: | 仓库 | 参加检查人员: 陈伟平 | | | | 检查情况 | 1. 防火防灾 | 正常 | | 2. 安全用电 | 正常 | | 3. 设施设备 | 发现机扫车29097号车辆扣把锁在油箱老化、有安全隐患。 | | 4. 安全生产 | 正常 | | 5. 道路交通 | 正常 | | 6. 清洁卫生 | 正常 | | 隐患整改日期及整改情况 | 通知部门立即维修，排除隐患。 第二次车辆维修已修理，已整改。 | | | <p>上海桃浦环卫保洁有限公司安全检查记录表</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">检查日期:</td> <td style="width: 10%;">2024.1.5</td> <td style="width: 10%;">检查地点:</td> <td style="width: 10%;">仓库</td> </tr> <tr> <td colspan="4">参加检查人员: 陈伟平</td> </tr> <tr> <td rowspan="7" style="width: 10%; vertical-align: top;">检查情况</td> <td>1. 防火防灾</td> <td colspan="2">厨房存在隐患</td> </tr> <tr> <td>2. 安全用电</td> <td colspan="2">电线乱拉，缺乏固定，插座无保护</td> </tr> <tr> <td>3. 设施设备</td> <td colspan="2">正常</td> </tr> <tr> <td>4. 安全生产</td> <td colspan="2">正常</td> </tr> <tr> <td>5. 道路交通</td> <td colspan="2">正常</td> </tr> <tr> <td>6. 清洁卫生</td> <td colspan="2">较好</td> </tr> <tr> <td>隐患整改日期及整改情况</td> <td colspan="3"> 通知电工立即整改，悬挂整齐，进行整改。 及时关闭设备电源，指出仓库门存在隐患。 </td> </tr> </table> | 检查日期: | 2024.1.5 | 检查地点: | 仓库 | 参加检查人员: 陈伟平 | | | | 检查情况 | 1. 防火防灾 | 厨房存在隐患 | | 2. 安全用电 | 电线乱拉，缺乏固定，插座无保护 | | 3. 设施设备 | 正常 | | 4. 安全生产 | 正常 | | 5. 道路交通 | 正常 | | 6. 清洁卫生 | 较好 | | 隐患整改日期及整改情况 | 通知电工立即整改，悬挂整齐，进行整改。 及时关闭设备电源，指出仓库门存在隐患。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 检查日期: | 2023.5.12 | 检查地点: | 仓库 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 参加检查人员: 陈伟平 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 检查情况 | 1. 防火防灾 | 正常 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2. 安全用电 | 正常 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 3. 设施设备 | 发现机扫车29097号车辆扣把锁在油箱老化、有安全隐患。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 4. 安全生产 | 正常 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5. 道路交通 | 正常 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 6. 清洁卫生 | 正常 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 隐患整改日期及整改情况 | 通知部门立即维修，排除隐患。 第二次车辆维修已修理，已整改。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 检查日期: | 2024.1.5 | 检查地点: | 仓库 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 参加检查人员: 陈伟平 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 检查情况 | 1. 防火防灾 | 厨房存在隐患 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 2. 安全用电 | 电线乱拉，缺乏固定，插座无保护 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 3. 设施设备 | 正常 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 4. 安全生产 | 正常 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 5. 道路交通 | 正常 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 6. 清洁卫生 | 较好 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 隐患整改日期及整改情况 | 通知电工立即整改，悬挂整齐，进行整改。 及时关闭设备电源，指出仓库门存在隐患。 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>2023年5月31日保洁作业车辆检查表</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">序号</th> <th rowspan="2">车辆号</th> <th rowspan="2">车型</th> <th colspan="10">检查项目</th> <th rowspan="2">驾驶员认可</th> </tr> <tr> <th>发动机</th> <th>油压系统</th> <th>制动系统</th> <th>转向系统</th> <th>辅助系统</th> <th>车身外观</th> <th>轮胎磨损</th> <th>灯光系统</th> <th>车辆底盘</th> <th>附加装置</th> <th>雨刮器</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>沪PF09389</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>2</td> <td>沪PF09900</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>3</td> <td>沪PF09903</td> <td>小型车</td> <td></td> <td>√</td> <td>√</td> </tr> <tr> <td>4</td> <td>沪PF09908</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>5</td> <td>沪PF09907</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>6</td> <td>沪PF09440</td> <td>清扫车</td> <td>√</td> </tr> <tr> <td>7*</td> <td>沪PF7181</td> <td>小型车</td> <td></td> </tr> <tr> <td>8</td> <td>沪PF04188</td> <td>小型车</td> <td></td> </tr> <tr> <td>9</td> <td>沪PF07206</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>10</td> <td>沪PF04027</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>11</td> <td>沪PEL1703</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>12</td> <td>沪PF04108</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>13</td> <td>沪PF5172</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>14</td> <td>沪PF08729</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>15</td> <td>沪PF07307</td> <td>小型车</td> <td></td> </tr> <tr> <td>16</td> <td>沪PF02018</td> <td>冲洗车</td> <td>√</td> </tr> <tr> <td>17</td> <td>沪PF02028</td> <td>冲洗车</td> <td></td> </tr> <tr> <td>18</td> <td>沪PF15607</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>19</td> <td>沪PWPS510</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>20</td> <td>沪PEL1386</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>21</td> <td>沪PF2719</td> <td>小型车</td> <td></td> </tr> <tr> <td>22</td> <td>沪PAF4925</td> <td>小型车</td> <td></td> </tr> <tr> <td>23</td> <td>沪PKS761</td> <td>小型车</td> <td>√</td> </tr> <tr> <td>24</td> <td>沪PKW173</td> <td>洗车</td> <td>√</td> </tr> <tr> <td>25</td> <td>沪PKW9299</td> <td>洗车</td> <td>√</td> </tr> </tbody> </table> <p>备注: 表格填写“正常”√，存在隐患×，并在表末情况说明中详细备注。</p> <p>检查人: 陈伟平</p> | 序号 | 车辆号 | 车型 | 检查项目 | | | | | | | | | | 驾驶员认可 | 发动机 | 油压系统 | 制动系统 | 转向系统 | 辅助系统 | 车身外观 | 轮胎磨损 | 灯光系统 | 车辆底盘 | 附加装置 | 雨刮器 | 1 | 沪PF09389 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 2 | 沪PF09900 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3 | 沪PF09903 | 小型车 | | | | | | | | | | | √ | √ | 4 | 沪PF09908 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 5 | 沪PF09907 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 6 | 沪PF09440 | 清扫车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 7* | 沪PF7181 | 小型车 | | | | | | | | | | | | | 8 | 沪PF04188 | 小型车 | | | | | | | | | | | | | 9 | 沪PF07206 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 10 | 沪PF04027 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 11 | 沪PEL1703 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 12 | 沪PF04108 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 13 | 沪PF5172 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 14 | 沪PF08729 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 15 | 沪PF07307 | 小型车 | | | | | | | | | | | | | 16 | 沪PF02018 | 冲洗车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 17 | 沪PF02028 | 冲洗车 | | | | | | | | | | | | | 18 | 沪PF15607 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 19 | 沪PWPS510 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 20 | 沪PEL1386 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 21 | 沪PF2719 | 小型车 | | | | | | | | | | | | | 22 | 沪PAF4925 | 小型车 | | | | | | | | | | | | | 23 | 沪PKS761 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 24 | 沪PKW173 | 洗车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 25 | 沪PKW9299 | 洗车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | <p>上海桃浦环卫保洁有限公司作业车辆检查表</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">日期</th> <th rowspan="2">时间</th> <th rowspan="2">司机姓名</th> <th rowspan="2">清洁区域</th> <th rowspan="2">消毒情况</th> <th rowspan="2">喷洒情况</th> <th rowspan="2">垃圾收集</th> <th rowspan="2">垃圾运输</th> <th rowspan="2">垃圾处置</th> <th rowspan="2">垃圾去向</th> <th rowspan="2">备注</th> </tr> <tr> <th>3月10日</th> <th>3月21日</th> <th>3月23日</th> <th>3月24日</th> <th>3月25日</th> <th>3月26日</th> <th>3月27日</th> <th>3月28日</th> <th>3月29日</th> <th>3月30日</th> <th>3月31日</th> </tr> </thead> <tbody> <tr> <td>3月10日</td> <td>早班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月21日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月23日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月24日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月25日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月26日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月27日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月28日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月29日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月30日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> <tr> <td>3月31日</td> <td>中班</td> <td>陈伟平</td> <td>√</td> </tr> </tbody> </table> <p>安全监督员: 陈伟平 总安全员: 陈伟平</p> | 日期 | 时间 | 司机姓名 | 清洁区域 | 消毒情况 | 喷洒情况 | 垃圾收集 | 垃圾运输 | 垃圾处置 | 垃圾去向 | 备注 | 3月10日 | 3月21日 | 3月23日 | 3月24日 | 3月25日 | 3月26日 | 3月27日 | 3月28日 | 3月29日 | 3月30日 | 3月31日 | 3月10日 | 早班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月21日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月23日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月24日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月25日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月26日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月27日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月28日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月29日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月30日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | 3月31日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ |
| 序号 | | | | 车辆号 | 车型 | 检查项目 | | | | | | | | | | 驾驶员认可 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 发动机 | 油压系统 | 制动系统 | | | 转向系统 | 辅助系统 | 车身外观 | 轮胎磨损 | 灯光系统 | 车辆底盘 | 附加装置 | 雨刮器 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 沪PF09389 | 小型车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 15 | 沪PF07307 | 小型车 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16 | 沪PF02018 | 冲洗车 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | 沪PF02028 | 冲洗车 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 3月30日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3月31日 | 中班 | 陈伟平 | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | √ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| <p style="text-align: center;">上海桃浦环卫保洁有限公司 2023年5月</p> <p style="text-align: center;">车队工作会议记录</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">会议主题</td> <td>2023年5月1日车队召开430事故教训分析会</td> <td style="width: 10%;">会议时间</td> <td>2023年5月1日</td> </tr> <tr> <td>会议地点</td> <td>祁安路停车场</td> <td>记录人</td> <td>候屏峰</td> </tr> <tr> <td>会议记录:</td> <td colspan="3"></td> </tr> <tr> <td>会议内容</td> <td colspan="3">2023年5月1日车队召开了430事故教训分析会议，要求驾驶员做到加强安全行车，加强思想建设。严格按照公司预定流程及规章制度，完成日常作业任务，注意文明安全作业，保持作业质量，时刻提醒环卫职工严格按照规范要求安全作业，坚决杜绝违规行为的发生，做到警钟长鸣，安全第一。</td> </tr> <tr> <td style="text-align: center;">会议照片</td> <td colspan="3">  照片: 2023.5.1 </td> </tr> </table> | | 会议主题 | 2023年5月1日车队召开430事故教训分析会 | 会议时间 | 2023年5月1日 | 会议地点 | 祁安路停车场 | 记录人 | 候屏峰 | 会议记录: |  | | | 会议内容 | 2023年5月1日车队召开了430事故教训分析会议，要求驾驶员做到加强安全行车，加强思想建设。严格按照公司预定流程及规章制度，完成日常作业任务，注意文明安全作业，保持作业质量，时刻提醒环卫职工严格按照规范要求安全作业，坚决杜绝违规行为的发生，做到警钟长鸣，安全第一。 | | | 会议照片 |  照片: 2023.5.1 | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--|--|----------|-----------|------|--------|---------------|-----------------|-----------------------------|---|---|----------------------|--|---|--|--|------|---|-----|----|--|---------------|--|--|--|---|----------------------|--|--|--|--|----|------|----------|-----------|----|---|---------------|------|--------------------|--|---|---------------|-------|-----------------------|--|--|------|-----|-----|----|---|---------------|---|---|--|---|---------------|---|---|--|
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| 会议地点 | 祁安路停车场 | 记录人 | 候屏峰 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 会议记录: |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 1 | 金光保洁班组 (四班点位) | 5/10检查发现乱拉电线板充电 | 5/10落实整改。叮嘱工人杜绝用绝缘板充电的不安全行为 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 华公馆住点、金光保洁队住点 (三班点位) | 5/17检查发现使用拖线板、5/22检查发现地线未接、机房内空调固定螺栓松动、5/22落实整改。消除隐患 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 整改点位 | 整改前 | 整改后 | 备注 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 双河南路住房 (四班点位) |     |     | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 华公馆住点、金光保洁队住点 (二班点位) |     |     | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | 检查点位 | 安全隐患具体情况 | 落实整改日期及措施 | 备注 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 金光保洁班组 (三班点位) | 私拉电线 | 11/15落实整改。机房内安装新插座 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 金通路居住点 (一班住点) | 杂物乱堆放 | 11/21落实整改。并叮嘱工人杂物及时清理 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 整改点位 | 整改前 | 整改后 | 备注 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 金光保洁班组 (三班点位) |   |   | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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三、评估结论与建议

(一) 评估结论

1. 事故调查组已于 2023 年 7 月 27 日对“4·30 事故”原因调查清楚。
2. 事故调查组已对“4·30 事故”责任者及事故责任单位给出明确的责任认定和处理建议。
3. 桃环公司依据《普陀桃浦上海桃浦环卫保洁有限公司“4·30”一般机械伤害事故调查报告》整改防范措施与建议内容进行整改，相关防范措施已落实到位。
4. 桃环公司在“4·30 事故”发生后对《上海桃环卫安全管理制度》《各部门管理、岗位职责》《扫路车安全操作规程》等相关安全管理制度、安全操作规程进行了修订完善，建立并落实安全风险分级管控制度、定期开展隐患排查，并对公司从业人员进行了此次事故的安全教育培训。

(二) 建议

1. 桃环公司应严格事故管理，按“四不放过”原则处理事故，并建立“4·30”事故档案。
2. 依据《中华人民共和国安全生产法》第四十四条要求，桃环公司应当进行教育和督促从业人员严格执行本单位的安全生产规章制度和安全操作规程；并向从业人员如实告知作业场所和工作岗位存在的危险因素、防范措施以及事故应急措施。
3. 依据《中华人民共和国安全生产法》第二十一条要求，应组织

建立并落实安全风险分级管控和隐患排查治理双重预防工作机制，督促、检查本单位的安全生产工作，采取技术、管理措施，及时发现并消除事故隐患。并根据隐患整改“五定”原则进行整改，即定人员、定时间、定责任、定标准、定措施。

4. 桃环公司应对相关从业人员进一步开展应急预案、应急知识、自救互救和避险逃生技能的培训活动，使有关人员了解应急预案内容，熟悉应急职责、应急处置程序和措施。

5. 依据《中华人民共和国道路交通安全法》第五十四条要求，桃环公司应当落实从业人员进行扫路车等清扫作业时按照安全作业标准作业，停车时应当在规定地点停放。

6. 依据《中华人民共和国安全生产法》第二十一条要求，桃环公司应修订本单位《各部门管理、岗位职责》主要负责人对本单位安全生产工作的职责的内容。

7. 桃环公司应当对此次事故修订后的《安全管理制度》《各部门管理、岗位职责》《安全操作规程》落实安全教育培训，并建立安全生产教育和培训档案，如实记录安全生产教育和培训的时间、内容、参加人员以及考核结果等情况。

四、附件

(一) 评估工作组成员签名表

(二) 行政处罚材料

附件一

“4·30”一般机械伤害事故评估工作组成员签名表

| 事故调查组成员 | 单位 | 签名 | 联系电话 |
|---------|---------|----|------|
| 组长 | 普陀区应急局 | | |
| 组员(1) | 普陀区应急局 | | |
| 组员(2) | 普陀区公安分局 | | |
| 组员(3) | 普陀区绿容局 | | |
| 组员(4) | 普陀区总工会 | | |
| 组员(5) | 桃浦镇 | | |

附件二

行政处罚决定书

(沪普)应急罚〔2023〕000004号

被处罚单位: 上海桃浦环卫保洁有限公司

地址: 上海市普陀区金昌路1858号2幢一层2504室

法定代表人(负责人): 蔡诚浩 职务: 法定代表人 联系电话: 18918078760

违法事实及证据: 2023年4月30日14时45分许, 上海桃浦环卫保洁有限公司在普陀区真南路金迎路路口南30米西侧发生一起因员工检修扫路车导致的机械伤害事故, 造成该员工1人死亡。经调查认定, 上海桃浦环卫保洁有限公司“4·30”一般机械伤害事故是一起因作业人员违反操作规程造成的机械伤害生产安全责任事故。上海桃浦环卫保洁有限公司对从业人员的安全教育与培训不到位, 针对性不强, 未保证从业人员具备必要的安全生产知识、熟悉有关的安全生产规章制度和安全操作规程、掌握本岗位的安全操作技能; 未向从业人员充分告知作业场所和工作岗位存在的危险因素、防范措施以及事故应急措施, 对事故发生负有责任。证据: 事故调查报告、调查询问笔录、相关合同文件、营业执照等。

以上事实违反了《中华人民共和国安全生产法》第二十八条第一款、第四十四条第一款的规定, 依据《中华人民共和国安全生产法》第一百一十四条第一款第一项的规定, 决定给予罚款人民币叁拾万元整的行政处罚。

处以罚款的, 罚款自收到本决定书之日起15日内缴至中国工商银行或中国建设银行, 账号机构代码2101801027, 到期不缴每日按罚款数额的3%加处罚款。

如果你单位不服本处罚决定, 可以依法在60日内向上海市普陀区人民政府申请行政复议, 或者在6个月内依法向上海铁路运输法院提起行政诉讼, 但本决定不停止执行, 法律另有规定的除外。逾期不申请行政复议、不提起行政诉讼又不履行的, 本机关将依法申请人民法院强制执行或者依照有关规定强制执行。

上海市普陀区应急管理局

2023年9月20日